

Caroline James

From: lisambagnall [REDACTED]
Sent: 15 September 2023 15:37
To: Lyndsey Alderson; Caroline James
Subject: Suggested conditions

Categories: Requires Action

Dear Lyndsey/Caroline,

Please could you add these suggested conditions to my licencing application.

Admission:

No person under the age of 18 will permitted to enter the premises without supervision of an adult.

04. Between 9am-10pm no customer will be permitted to enter or leave the premises by means of the back door; Only the front door will be accessible to customers.

08. No more than 50 customers will be permitted on the premises at any one time.

Designated smoking area

09. Customers permitted to temporarily leave and re-enter the premises to smoke must be restricted to a designated smoking area defined as On the plan. No more than 8 customers will be permitted to remain in the designated smoking area at any one time.

Alcohol

10. Customers will not be permitted to remove from the premises any drinks supplied by the premises (alcoholic) in open containers.

11. No beer, lager, cider, ale or spirit mixers with an alcohol by volume content above 40% will be sold or offered for sale.

13. The premises licence holder must submit to the relevant police officer (Neil Kirkpatrick - [REDACTED]) A completed risk assessment form as prescribed at least 14 days before any event that is:

- o Promoted/advertised to the public at any time before the event; and
- o Features DJs, MCs or equivalent performing to a recorded backing track; and
- o Runs anytime between the hours of ...

CCTV

17. The premises licence holder must ensure that:

- a) CCTV cameras are located within the premises to cover all publics including all entrances and exits.
- b) The system records clear images permitting the identification of individuals.
- c) The CCTV system is able to capture a minimum of 4 frames per second and all recorded footage must be securely retained for a minimum of 28 days.

- d) The CCTV system operates at all times while the premises are open for licensable activities. All equipment must have a constant and accurate time and date generation.
- e) The CCTV system is fitted with security functions to prevent recordings being tampered with i.e. password protected.
- f) There are members of trained staff at the premises during operating hours able to provide viewable copies on request to police or authorised local authority officers as soon as reasonably practicable in accordance with the Data Protection Act 1998 (or any replacement legislation).

Deliveries

18. No deliveries or collection relating to licensable activities at the premises will take place between the hours of 6pm and 9am.

Dispersals

19. The dispersal of customers from the premises must be management in accordance with the following:

- o Clear and legible notices must be prominently displayed at all exits requesting customer to respect local residents and leave area quietly.
- o Public announcements requesting customers to leave quietly to minimise disturbance to nearby residents.
- o A 30 minute period where (music volume is reduced/lighting increased/alcohol sales cease).

Large Events

21. The Premises Licence Holder must comply with the Event Management Plan submitted to and approved by the Licensing Authority and no changes will be made to the Event Management Plan without the prior written consent to the Licensing Authority.

Noise

24. The location and orientation of loudspeakers must be as specified on the attached premises plan.

26. All external windows and doors must be kept shut at all times when regulated entertainment is being provided. Doors may be opened for normal entrance and egress of people but must be shut immediately thereafter.

Outdoor Areas

28. No more than 16 customers will be permitted to enter or remain in the outdoor area of the premises at any one time between the hours of (9am-8pm Friday, Saturday, Sunday) and (9am – 6pm Sunday – Wednesday).

29. Clear and legible notices must be prominently displayed at any area used for smoking requesting customers to respect the needs of local residents and use the area quietly.

Records

30. A refusals record must be kept at the premises which details all refusals to sell alcohol. This record must include the date and time of the incident, a description of the customers, the name of the staff member who refused the sale and the reason the sale was refused. All entries must be made within 24 hours of the refusal. The

record must be made available for inspection and copying within a reasonable time of a request by an officer of a Responsible Authority.

Staff

37. A personal Licence Holder must be present at the premises to supervise all sales of alcohol.

Waste

40. Between the hours of 8pm – 9am no waste/glass bottles will be moved or deposited outside.

41. Throughout the day until 8pm outside the premises, including inside and outside the premises must be swept and/or washed, and litter and sweepings collected and stored in the refuse area.

Additional Notes:

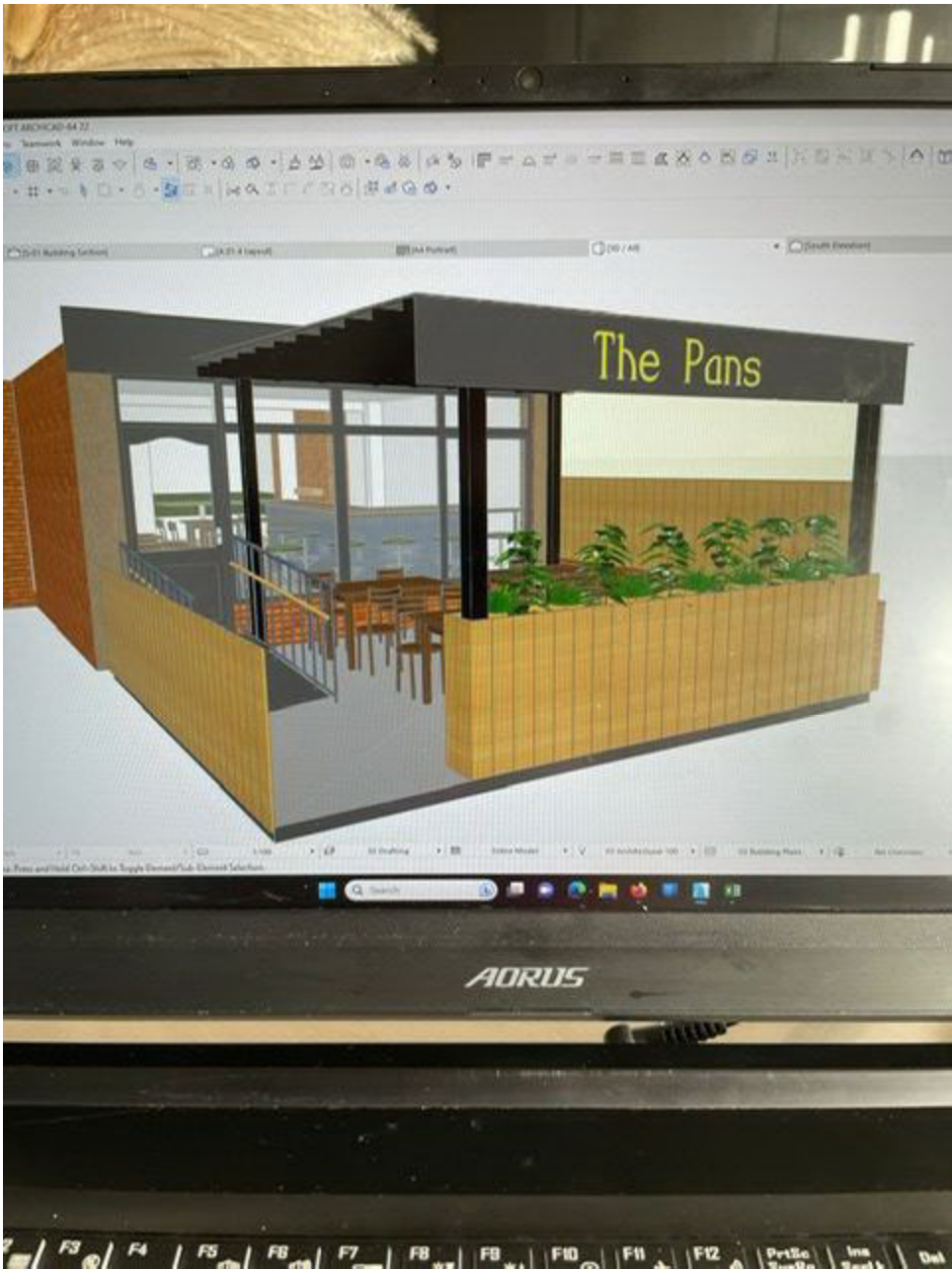
The architect I have working on the plans is currently on holiday, when she returns she will update the plans to identify the location of CCTV and speakers within the premises.

I am currently waiting for a sound assessment to be carried out at the premises, when this is returned to me from Apex Acoustics I will inform you of the sound levels I will meet at the premises.

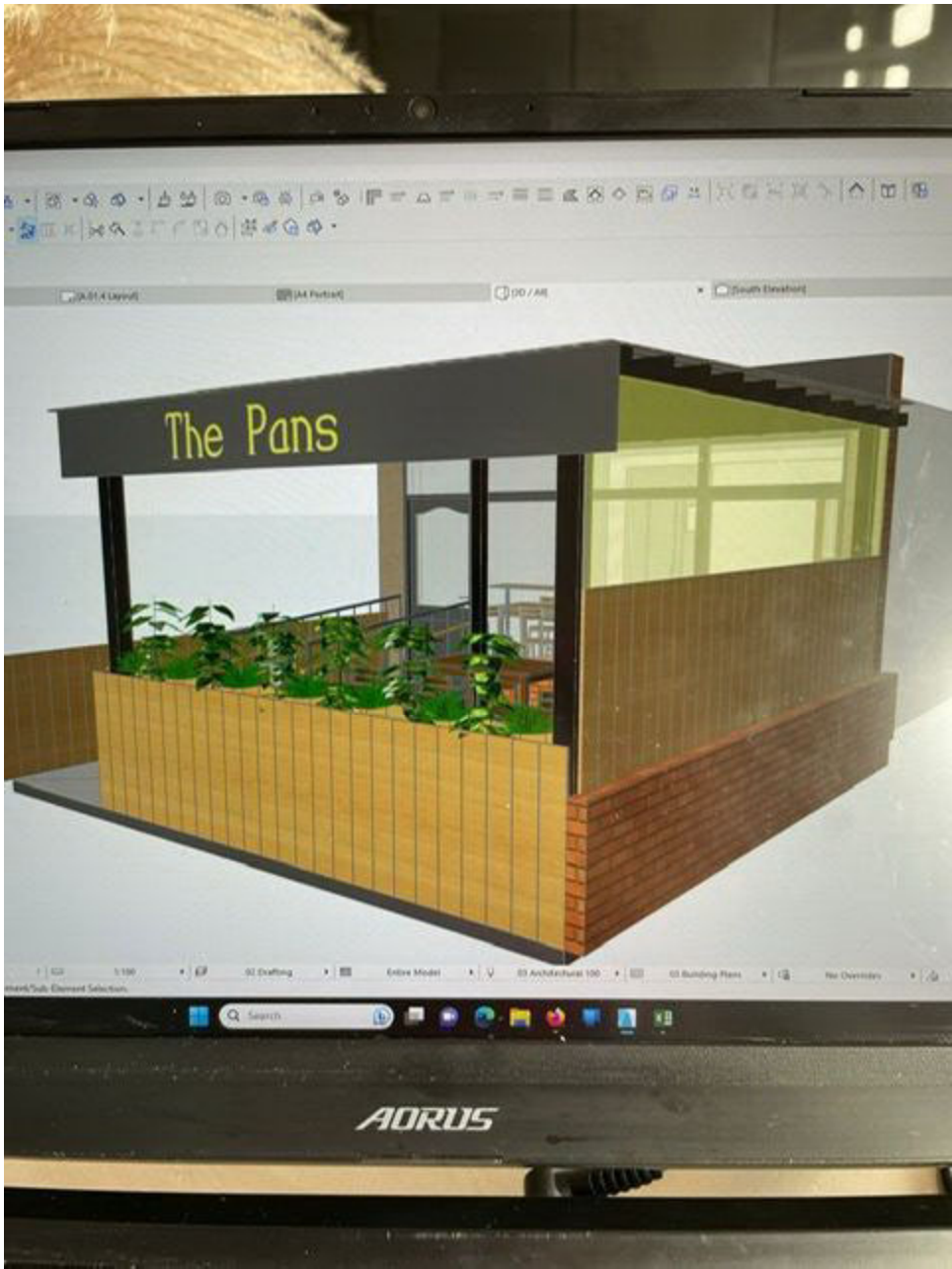
Could we add these proposed changes to the outdoor area; we have raised the wall with fencing between the premises and 40 Beresford Road to provide more privacy while people are dining. We have included some clear Perspex above that fencing and on the top of the pergola in the hope that we can reduce the flow of noise to neighbouring properties.

Please see attached images below.

Kind regards
Lisa Bagnall







Sent from my iPhone